

HOXNE PARISH COUNCIL

Minutes of Parish Council meeting held via Video Conferencing on Thursday 4 June 2020 at 19.30 hours

Present:

Cllrs Colin Ablitt, Juliette Easey, Katherine Farthing, Alan Garnham (joined at 19.55), Rob Marsh-Fieley, Edward O'Connor (Chairman), Gill O'Connor, Kevin Potter, Paula Tebbs and Simon Wilby and Sarah Foote, Parish Clerk. Two members of the public observed the meeting along with County Councillor Guy McGregor and District Councillor Matthew Hicks.

1. Apologies

None

2. Video Meetings

The Council's Video Meeting policy would apply to this meeting the resulting protocol was read to all in attendance.

3. Declarations of Interests

Cllr Marsh-Fieley declared a pecuniary interest in Planning Application DC/20/01717. The Clerk, as host of the video meeting, would remove Cllr Marsh-Fieley from the meeting when this application was discussed. Councillors were asked for any matters of pre-determination in relation to the planning application to be declared. There were none. Councillors were reminded of the requirement to update their register of interests as necessary.

4. Public Forum

Both the District Councillor and County Councillor reported to the Parish Council including data on COVID 19 responses. The District Council were offering a hardship fund of up to £150 per applicant, small business grants and emergency needs grants to community groups.

b. No comments had been submitted in advance of the meeting that were not tabled under correspondence..

5. Councillor Vacancy – it was agreed co-option would be delayed until the council were able to meet in person.

6. Confirmation of Minutes

The Minutes of Parish Council meeting held on 14 May were noted and would be approved and signed at the next appropriate meeting.

7. Matters arising from Minutes of 14 May 2020 - None.

8. Planning

a. The following planning applications were considered:

19.55 Cllr Marsh-Fieley left the meeting

Ref	Location	Application
DC/20/01717	Land east of Abbey Hill	Application for approval of reserved matters following outline approval under DC/17/02868 dated 25/8/2017 the access, appearance, landscaping, layout and scale for erection of up to four no. dwellings.

At the May meeting the Parish Council had considered plans submitted by the agent which at the time of the meeting were not part of the formal consultation. The revised formal consultation had been received by the Parish Council on 20 May and the revised plans along with comments from Suffolk Preservation Society were considered.

It was agreed that the size, scale and design of the proposed dwellings remained not in keeping with unique rural setting and detracted from the historic Grade II listed building which is St Edmund's monument. Therefore, it was unanimously agreed to recommend refusal of the application. The Parish Council were supportive of the comments provided by Suffolk Preservation Society and would also request that the application was referred to the Suffolk Design Review Panel. Earlier in the meeting, District Councillor Hicks had confirmed that the application would be heard by Mid Suffolk District Council Planning Committee, probably on 22 July. It was agreed the Parish Clerk would speak on behalf of the Parish Council and members of the public who had previously expressed objections would be advised how they could also make representation to the committee.

20.08 Cllr Marsh-Fieley returned to the meeting.

b. There were no planning determinations to note.

c. Neighbourhood Development Plan – the draft consultation leaflet as designed by the Working Group would be circulated to the Council for information. The Working Group would meet again on 18 June.

d. Other planning matter – Planning Enforcement had communicated with the Parish Council regarding the erection of new fencing on Green Street. To address the concerns of Planning Enforcement, which included

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comments from Suffolk Highways, it was agreed the fence would be painted green. Confirmation of the shade of green would be sought.

9. Correspondence

Date	From	Subject
28.05.2020	Suffolk County Council	COVID-19 Collaborative Communities Covid-19 Board newsletter
27.05.2020	Parishioner	Footpaths and Footpath signage
25.05.2020	Member of Public	Dogs on Leads
19.05.2020	Suffolk County Council	Covid-19 'Stick With It Suffolk' campaign
14.05.2020	HM Lord-Lieutenant for Suffolk	Community Support/VE Day

10. Finance

a. The Council's financial statement was noted with a bank balance of £30,196.

b. The Council agreed to the monthly charges that would be made by Unity Trust for the council's bank account and on-line banking provision. It was agreed that Cllr Wilby would become a bank signatory. The Clerk would complete the application to Unity and provide details of all three signatories (Cllrs Wilby, Easey and E O'Connor).

c. It was agreed to make the following payments as detailed:

Amount	Payee	Details	Chq No	Power
£441.00	Mrs S Foote	Clerk's salary June 2020	101524	LGA 1972 S112
£360.00	R Williams	Street Caretaker Salary April/May/June 2020	101525	LGA 1972 S111
£350.20	HMRC	PAYE	101526	LGA 1972 S111
£150.00	Trevor Brown	Internal Audit year ending 31 March 2020	101527	LGA 1972 S111
£15.75	Mrs S Foote	Clerks expenses.	101528	LGA 1972 S111

11. Urgent matters and matters for information

None.

12. Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the press and public to consider matters relating to health and safety for Council employees.

The meeting was closed at 20.35.