

HOXNE PARISH COUNCIL
Minutes of Parish Council meeting held via Video Conferencing on
Thursday 2 July 2020 at 19.30 hours

Present:

Cllrs Colin Ablitt, Juliette Easey, Katherine Farthing, Alan Garnham, Rob Marsh-Fieley, Edward O'Connor (Chairman), Gill O'Connor, Paula Tebbs and Sarah Foote, Parish Clerk. One member of the public observed the meeting along with County Councillor Guy McGregor and District Councillor Matthew Hicks who attended for part of the meeting.

1. Apologies

Apologies were received from Cllr Wilby and accepted. Cllr Potter was absent.

2. Video Meetings

The Council's Video Meeting policy would apply to this meeting the resulting protocol was read to all in attendance.

3. Declarations of Interests

Cllr Ablitt declared that his property was adjacent to Planning Application DC/20/02456 but did not affect his pecuniary interests.

Councillors were reminded of the requirement to update the/ir register of interests as necessary.

4. Public Forum

- a. Both the District Councillor and County Councillor reported to the meeting.
- b. No public comments had been submitted in advance of the meeting..

5. Confirmation of Minutes

The Minutes of Parish Council meeting held on 4 June were noted and would be approved and signed at the next appropriate meeting.

6. Matters arising from Minutes of 4 June 2020 – it was noted that a response had not been received from Planning Enforcement on the outstanding matters relating to the fencing on Green Street.

7. Planning

- a. The following planning applications were considered:

19.55 Cllr Marsh-Fieley left the meeting

Ref	Location	Application
DC/20/02124	Land at Wittons Lane	Change of Use of land and erection of 1No dwelling, detached 3 bay cart lodge and creation of vehicular access, Installation of sewage treatment plant.

It was agreed (seven votes in favour, one against) to recommend refusal of the application. The reasons for the refusal were that the proposed application is outside of the settlement boundary (para 68(c) of the NNPF applies) for the village and the development would be on a green field site (para 117 and 118 of the NNPF apply).

DC/20/02493	Noah's Barn, Green Street	Change of use and conversion of an agricultural barn to dwelling house utilising existing access.
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It was agreed (six votes in favour, two against) to recommend approval of the application.

DC/20/02432	Trenchard, Cross Street	Works to trees in a Conservation Area - T1 Hawthorne - Reduce by 20%. T2 Ash - Remove ivy and slightly balance shape by removing low limbs and a reduction of 5% on road side. T3 Cherry - Remove to ground level. T4 Ash x2 – Ivy removal and dead wood removal. T5 Conifer - Removed to ground level. T6 Laurel - shaped into smaller ball.
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20.11 Cllr Garnham left the meeting. It was agreed there were no objections to these works.

DC/20/02456	15 Cross Street	Works to trees in a Conservation Area - Reduce 1No Horse Chestnut(T1) by 20% and Fell 1No Budlia (T2)
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It was agreed to there were no objections to these works. 20.13 Cllr Garnham returned to the meeting.

- b. There were no planning determinations to note.

c. Neighbourhood Development Plan

A report was received from the Neighbourhood Development Plan Working Group and the following items which had been circulated to all members were noted:

- i. Receipt of grant funding and technical support
- ii. Minutes of April, May and June Working Group meetings
- iii. Content of engagement leaflet

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iv. Housing Needs Assessment.

d. Other planning matter – it was confirmed that the Abbey Hill application would be heard at the MSDC Development Control committee on 22 July.

8. Correspondence – the following items of correspondence which had been previously circulated were noted.

Date	From	Subject
26.06.2020	National Association of Local Councils	Consultation on a new model member code of conduct
20.06.2020	Suffolk County Council	Suffolk Libraries update
17.06.2020	Suffolk Rights of Way Officer	Hoxne Footpath No. 7 and No. 8

9. Finance

a. The Council's financial statement was noted with a bank balance of £36,321 including receipt of the NDP grant of £7,475..

b. It was agreed to make the following payments as detailed:

Amount	Payee	Details	Chq No	Power
£441.00	Mrs S Foote	Clerk's salary July 2020	101530	LGA 1972 S112
£110.20	HMRC	PAYE	101531	LGA 1972 S111
£15.75	Mrs S Foote	Clerks expenses.	101532	LGA 1972 S111

10. Urgent matters and matters for information

Cllr Tebbs asked if the footpath marker sign at Footpath No. 8 would be replaced and the Clerk informed this was in hand.

Cllr Marsh-Fieley reported concerns about the steps to St Edmund's monument and the Chairman agreed he would follow this up.

Cllr G O'Connor updated members of information relating to the re-opening of village halls and risk management measures for play equipment.

11. Pursuant to the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the press and public to consider the following:

a. It was agreed that with an extended risk assessment in place the Street Caretaker would be asked to return to work on 13 July.

b. An incident of fly tipping had occurred at the redundant tennis courts adjacent to the playingfield. This was being investigated by the enforcement authority and the Parish Council agreed to support further action, as necessary, including possible prosecution for this offence.

The meeting was closed at 20.37