

**HOXNE PARISH COUNCIL**  
**Minutes of Parish Council meeting held on**  
**Thursday 1 February 2018 at St Edmund's Hall, Hoxne at 19.30 hours**

**Present**

Cllrs Edward O'Connor (Chairman), John Brawn, Iain Gibson, Mick Procter, Steve Rich, Rod Searle and Richard Whiting (arrived 19.38). Also in attendance the Clerk and seven members of the public.

**1. Apologies**

Apologies were received from Cllr Knights and Potter and accepted by the Council. Apologies were also noted from the County Councillor and District Councillor.

**2. Order of Business**

Councillors were reminded of the requirement to update their Registers of Interests as appropriate. All those present were reminded of the Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public

**3. Declarations of Interests**

None.

**4. Public Forum**

The Clerk gave a summary of the report that Suffolk County Councillor McGregor had supplied which detailed the home to school transport consultation and a raise in the County Council Precept.

A member of the public spoke on the planning application Ref DC/18/00294 and how the building under construction was much larger than what was on the plan and what was originally agreed. The building was being constructed on a greenfield site and the increase in size was affecting the amenities of people who live in the area.

Questions were asked and comments made about the footpath closure in the vicinity of the above application. It was agreed that the Clerk would make enquiries with the Footpaths Officer to confirm if the closure could now be lifted given that the notice had expired.

**5. Confirmation of Minutes**

The Minutes of Parish Council meeting held on 10 January 2018 were agreed.

**6. Matters arising from Minutes of 10 January 2018**

None.

**7. Co-option to the Parish Council** – one applicant had expressed an interest in joining the Parish Council and it was hoped to be able to progress this application at the March meeting.

**8. Planning**

a. The following planning applications were considered:

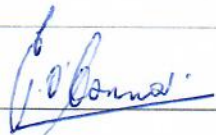
Ref	Location	Application
DC/18/00294	Downbridge Farm Barn	Erection of a cartlodge with garaging and guest/holiday accommodation.

After consideration of the original plans (recommended for refusal by the Parish Council) and the plans presented, it was unanimously agreed to recommend REFUSAL of the application. The increased ridge height (6.7m from 5.2m) of the main east/west wing of the building will cause further unnecessary visual intrusion of the Special Landscape Area. The full height windows would detrimentally affect the residential amenities of the occupiers of neighbouring properties through light pollution and potential loss of privacy at mezzanine level. There would appear to be no justifiable need for the mezzanine level as either guest accommodation or holiday let. The increase of the eaves height stated (2.7m to 3.2m) for camper van garaging would seem unwarranted as 2.4m was sufficient clearance for pop-up roof types. The application states a cartlodge with garaging and holiday accommodation. The Parish Council believed the application was not what it purported to be and was now a three-bedroom house with an attached cartlodge.

Furthermore, the Parish Council believed the property, as described in the application, was already at an advanced stage of construction without any consent to do so.

This application should be referred to Planning Enforcement and an Enforcement Officer should commence immediate action to stop further work being progressed. As the Parish Council was recommending REFUSAL of the application a request would be submitted that the application was heard by the Planning Committee.

DC/18/00297	Chestnut Tree Farm, Denham Road	Application under Section 73 of the Town and Country Planning Act - 4370/15; Erection of a detached dwelling and garage with associated access, services and landscaping following demolition of listed building (revised scheme to that previously permitted under
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reference 1706/14) - Removal of Condition 6 (Reed Beds and Solar Panels) and variation of Condition 5 (Sustainable Homes).

It was unanimously agreed to recommend refusal as the attainment of the CSH Level 6 was integral to the grant of application 4370/15. There are no details provided to equate other building controls against the previously calculated efficiency measures. The removal of the solar panel requirements would seem detrimental to any dwelling, sustainable or not. There would appear to be some misinterpretation of original design statement (May 14, Section 11.11) which resulted in condition 6 requirement for reed bed drainage systems. The removal of the proposed long term growing of replacement straw for thatch would be appropriate, if sources were available locally and sufficient CSH credits were still achievable to attain level 6.

b. The following planning determinations were noted:

Ref	Location	Details
DC/17/06100	The Cottage, Cross Street	Erection of single storey side extension and two storey rear extension. Planning Permission Granted.
DC/17/06172	44 Heckfield Green	Erection of a single storey front extension. Externally fix wood fibre insulation to all existing external walls, finished with line render. New aluminium windows throughout. Planning Permission Granted.

c. The possible unlawful determination of application 1234/17, Daganya Farm Workshops had been referred to Planning Enforcement, chased by the Clerk, and to date no response had been received.

d. The determination of the application for four new dwellings at Abbey Terrace the intention was that a group of parishioners would submit a complaint to the Local Government Ombudsman (which the Parish Council was not able to do).

e. A report was given by Cllr Whiting who had attend the Development Control Committee to hear application DC/18/03399 – land adjacent to Mulberry Cottage, Green Street. It had been agreed to recommend refusal of the application as it would determinatly affect neighbouring listed buildings and would result in the loss of agricultural land.

f. Other planning matters – two applications for the Post Office Stores had been received and these would be considered by the Planning Committee on 6 February.

9. **Noticeboards** – the Parish Council were grateful for the District Councillors Locality funding of £700 to purchase new noticeboards. It was agreed to progress the purchase of a noticeboard for Heckfield Green at a maximum cost of £850. *Action: Clerk.*

10. **Donation request** – a request from Suffolk Neighbourhood Watch Association was considered but it was agreed not to make a donation as the Council were unsure of the direct benefit to the village.

11. **Litter Pick Sticks** – it was agreed to purchase 12 additional litter picks sticks @ £8.00 each. *Action: Clerk.*

### 12. Reports from the Chairman and Clerk

No reports were received.

### 13. Correspondence

The following items of correspondence, previously circulated for information, were noted:

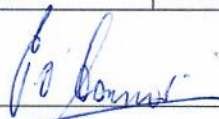
Received	From	Subject
26.01.18	Parishioner	Comments in relation to planning application DC/18/00294
18.01.18	Stradbroke Parish Council	Consultation under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 (as amended) - Stradbroke Neighbourhood Development Plan
24.01.18	Mid Suffolk and Babergh District Councils	'Have your say on One Council' – consultation on the merger of the two Councils.

### 12. Financial matters.

a. The Clerk reported bank balances as current account £20,486 and business account as £5,663.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£386. 68	Mrs S Foote	Clerk's salary February 2018	101372	LGA 1972 S112 (ii)





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£182.20	Mr J Lambert	Street Caretaker salary February 2018	101373	LGA 1972 S111 (i)
£10.60.	HMRC	PAYE	100374	LGA 1972 S111 (i)
£173.73	Mrs S Foote	Clerks expenses incl. purchase of Microsoft Office Software	100375	LGA 1972 S111 (i)
£27.00	Anglia Book Keeping	Payroll – Months 7, 8 and 9	100376	LGA 1972 S111 (i)

**13. Reports**

Brakey Wood and Footpaths – Cllr Procner reported he had cleared trees from Footpath 8.

Hoxne Playingfield – no report available.

Suffolk Association of Local Councils – next area meeting would be held in March.

St Edmund's Hall – no report.

Vehicle Activated Sign – No report.

Village Sign Working Group – The Chairman would visit a potential sign maker.

**16. Matters of report by individual Councillors**

None.

**17. Urgent matters and matters for information.**

None.

Date of next meeting: Thursday 1 March 2018 at Edmund's Hall, Hoxne.

**The meeting was closed at 21.22.**

