

HOXNE PARISH COUNCIL

Minutes of meeting held at St Edmund's Hall on
Thursday 1 December 2022 at 19.30 hours

Present:

Cllrs Alan Garnham, Rob Farley, Rob Marsh-Feiley, Chris Parkin and Simon Wilby. Also in attendance Sarah Foote, Parish Clerk. Seven members of the public observed the meeting.
In the absence of the chairperson, it was agreed that Cllr Wilby would chair the meeting.

1. Apologies

Apologies were received Cllrs Farthing and Gibson and accepted.

2. Declarations of Interests

Councillors were reminded of the requirement to update their register of interests as necessary.

3. Public Forum

The public in attendance were informed that the County Councillor would not be in attendance and therefore there was no update following Suffolk Highways on the B1118 following their recent inspection of the stretch of the road.

A member of the public informed the council that a Green Street Community Group had been formed and wanted to assist, Brome and Oakley, Syleham and Hoxne Parish Councils on issues affecting the B1118 with the intention of articulating the views of residents and assisting the work with Parish Councils when they could.

A member of the public making derogatory comments to the council was reminded of the Parish Council's limited powers in relation to highways matters and informed that the public forum would be closed if such comments continued.

A member of the public reported details of an accident outside their property on the B1118 and how they wished to engage with the Parish Council on safety improvements for this stretch of the road.

4. The minutes of the meeting held on 3 November 2022 were approved and signed by the chairperson.

5. Matters arising from minutes of 3 November 2022 – none which were not detailed on the agenda.

6. Co-option to the Parish Council

There were no expressions of interest. It was noted that Cllr Farley had completed his declaration of acceptance of office.

7. Planning

a. The following planning determinations were noted:

Ref	Location	Application
DC/22/04822	Cosy Cottage, Heckfield Green	Erection of single storey extension – Planning Permission Granted
It was unanimously agreed to recommend approval of this application.		
DC/22/04822	Cosy Cottage, Heckfield Green	Erection of single storey extension – Planning Permission Granted
It was unanimously agreed to recommend approval of this application.		

b. There were no other planning matters.

c. Hoxne Neighbourhood Development Plan – the plan had been submitted to the District Council for Regulation 16 Consultation.

8. Community Infrastructure Levy

a. Community Infrastructure Levy Working Group - The Working Group would meet on Friday 9 December. There had not been a meeting this month. A report by a member of the public had been circulated which may be used to inform expenditure.

b. Community Infrastructure Levy – potential expenditure was considered. Each councillor was asked to consider items that could be purchased via CIL funds and to recommendations at the next meeting.

9. Assets

a. The application to designate the Post Office Stores as an Asset of Community Value was being processed by the District Council and the consultation period would end on 13 January 2023.

b. Costs of illumination of Christmas Tree on Low Street Green – three households would be offered funding to support the cost of electricity. The Council were still keen to explore sub-metres that could be installed in to give a more accurate picture of energy use to ensure all costs were covered. Solar panels were considered not viable due to the cost of installation and the very short time period the lights needed to be powered each year.

c. Land transfer at Abbey Terrace – Cllr Marsh-Feiley had met with the developer who was happy to facilitate, if agreed by the Council, a base for the telephone kiosk (to be relocated from Denham Road, and a metre in the bungalow which would be closest to the location of the telephone kiosk. A condition of the sale of the

Page 2111

Signed:  Chairman.

12 January 2023

HOXNE PARISH COUNCIL

Minutes of meeting held at St Edmund's Hall on
Thursday 1 December 2022 at 19.30 hours

bungalow would be that the metre was provided for Parish Council use but the power supply would be charged to the Parish Council. The developer was also happy to repair the existing steps and regrade the front bank to make maintaining it more straightforward. However, there was not agreement on the path design the Parish Council had provided, which allowed for disabled access, and the developer proposed grass seed for the path and wild meadow seed for the meadow area. If the Parish Council wished to make the path of a more wheelchair/pram user friendly surface this would need to be funded and consideration could be given to CIL funding. It was noted that no immediate action was required.

10. Finance and Governance

- The Local Government Pay Claim 2022/23 was noted and would be applied to the Clerk's salary
- The Clerk provided information on the tax base and how this would affect precept setting and the 2023/2024 budget. The 2023/2024 budget would be considered and agreed at the January meeting.
- The current financial position was reported at £34,457 within this total there was £12,595 of CIL funds.
- It was agreed to make the following payments. Cllr Wilby abstained from vote.

Amount	Payee	Details	Transaction reference	Power
£1511.72	S Foote	Clerk's salary December 2022 (incl. pay award)	310611957	LGA 1972 S112
£432.00	R Williams	Street Clean salary October/November/December 2022	990344997	LGA 1972 S111
£991.07	HMRC	PAYE	654872071	LGA 1972 S112
£39.99	Simon Wilby	Planting for Low Street Green	Chq No 300011	LGA 1972 S111
£47.11	S Foote	Clerk's expenses November 2022	572486811	LGA 1972 S111
£40.00	C Leader	Community Orchard grass cutting	126778009	LGA 1972 S111
£150.00	Outflux	Neighbourhood Plan artwork	359693849	Localism Act 2011

11. Correspondence

The following items of correspondence were noted:

Date	From	Subject
25.11.2022	Mid Suffolk District Council	Community Infrastructure Levy (CIL) Parish Briefings
18.11.2022	Citizens Advice Bureau	Update and donation request

It was agreed to request more information from the CAB in order for the Parish Council to consider making a donation which in principle members were in favour of.

12. Urgent matters and matters for information

The Clerk confirmed, that with assistance, a graph showing a snap shot of data taken from the vehicle activated sign had been produced and could be appeared to the data taken from the vehicle activated sign in the same location in 2020. The graphs would be circulated to councillors and the Green Street Community Group.

13. Date of next meeting was agreed as 7.30 pm on Thursday 5 January 2023 at St Edmund's Hall.

Pursuant to the Public Bodies Admission to Meetings Act 1960, at 20.45 the meeting was closed to the public due to the confidential nature of business to be considered.

The Council agreed to accept the terms of business offered by a solicitor to represent the Parish Council in matters relating to the possible bequest of land to the Parish Council.

The meeting was closed at 20.53.



12 January 2023.