

# HOXNE PARISH COUNCIL

Minutes of meeting held at Hoxne Playingfield Pavilion on  
Thursday 1 September 2022 at 19.30 hours

## Present:

Cllrs Jo Chimes, Kath Farthing (Chairman), Rob Marsh-Feiley, Chris Parkin and Simon Wilby. Also in attendance County Councillor Peter Gould and Sarah Foote, Parish Clerk. Two members of the public observed the meeting.

## 1. Apologies

Apologies were received from Cllrs Garnham and Gibson and accepted.

## 2. Declarations of Interests

Councillors were reminded of the requirement to update their register of interests as necessary.

## 3. Public Forum

County Councillor Peter Gould had provided his report prior to the meeting and offered to take questions. Information was available on the Suffolk County Council website to support families and individual in financial hardship and the Suffolk Leadership Group were working on initiatives to tackle poverty. A scheme to help people by solar panels 'Solar Together Suffolk' is open for new registrations. A centre of excellence for advising and responding to proposals on energy innovation was being created, hosted by Suffolk but with a remit across the east of England. Repairs to Church Hill would be carried out next week subject to the necessary permit. A new highways contract would be awarded by Suffolk County Council in 2023.

Cllr Wilby asked about the procurement process for the highways contract and for more details of what 'repairs' for Church Hill would entail.

Cllr Chimes asked about 'warmer homes' initiatives and if funding was available to support use of community buildings in the village.

Comments from the applicant for planning application DC/22/03496 were read by the Clerk.

There were no comments from members of the public in attendance.

4. The minutes of the meeting held on 4 August 2022 were approved and signed by the chairperson.

5. Matters arising from minutes of 4 August 2022 – none.


## 6. Co-option to the Parish Council

There were no applications to consider.

## 7. Planning

### a. The following planning applications were considered:

Ref	Location	Application
DC/22/03923	Land At Chestnut Tree Farm, Denham Road	Application under S73 for Removal or Variation of a Condition following grant of Planning Permission 1706/14 dated 11/02/2015. Town and Country Planning Act 1990 - Erection of two storey dwelling with associated access, services and landscaping (following demolition of listed building). To vary Condition Number: 2 (Approved Plans and Documents) Change to approved facing materials.
It was agreed to recommend approval this application (four votes in favour, one against (due to lack of information)).		
DC/22/03496	Rosebank Cottage, Goldbrook	Severance of garden and erection of 1No single storey dwelling (re-submission of DC/21/03449)
The application was considered at length and compared to the previously submitted application. It was unanimously agreed to recommend refusal of this application. The site is outside of the building settlement and therefore considered to be development in the countryside and as such is contrary to Mid Suffolk Policies CS01 - Settlement Hierarchy CS02 - Development in the Countryside & Countryside Villages. With reference to the Planning Statement, it was requested that the following factual errors were noted: there is an emerging Hoxne Neighbourhood Development Plan which has completed the Regulation 14 consultation and is being prepared for examination. There are not buses Monday to Friday, in fact there is no bus service from the village expect the very limited provision via the school bus service.		
DC/22/03813	Barn South Of, Green Street	Erection of a domestic outbuilding (to serve dwelling allowed under appeal decision APP/W3520/W/21/3269886)
It was unanimously agreed to recommend approval subject to the outbuilding remaining ancillary to the residential dwelling of the Barn and not being used for separate residential accommodation.		
DC/22/04601	The Old Thatch, Goldbrook	Tree works in a Conservation Area – reduce 1 Silver Birch by 1/3
There were no objections to this application.		



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b. The following planning determination was noted:

Ref	Location	Application
DC/22/03046	St Peter and St Paul Church, Green Street	Erection of toilet building on the north side of the churchyard - Planning permission granted.
DC/22/03107	Rosemount, Abbey Hill	Erection of garage with home office over (following demolition of existing) – Planning permission granted.

c. Neighbourhood Development Plan – Cllr Marsh-Feiley reported the final revisions has been made to the NDP and this would now be printed and put forward for the inspection process.

d. There were no other planning matters.

### 8. Assets

a. Application to designate Post Office Stores as an Asset of Community Value – discussion took place on the merits of registering the Post Office Stores given that it was already on the open market for sale noting that the intent of Asset of Community Value registration is to give the community a six-month period to purchase before placed on open market. It was agreed to ascertain if registration as an Asset of Community Value has any power in planning permission terms and if it would secure the Post Office Stores and prevent any change to residential.

b. Community Infrastructure Levy (items of expenditure) – this was not a standing agenda item. The possibility of cycle racks at the village hall was put forward as one possibility for use of funds. Cllr Chimes would ascertain more at the sustainable transport event she was due to attend in Eye. It was also agreed that collaborative work with Brome and Oakley Parish Council could lead to a 40 mph buffer from Hoxne to Oakley. It was agreed that a Working Group would be formed at the next meeting to consider ideas in more depth and how best to organise public consultation on ideas to be put forward.

c. Abbey Terrace Land transfer - Correspondence from the developer was noted. Should the Parish Council wish to obtain an independent legal opinion on the transfer there would be costs to be met. Cllr Chimes proposed that a full report was produced; including key relevant documents from planning permission grant going forward, including details of any planning conditions, what the developer is required to commit to and what the Parish Council seeks to obtain and any conditions which may be applied to the Parish Council in terms of management plans for the land. Cllr Chimes would commence work on this and Cllr Marsh Feiley would assist. It was recognised that the Parish Council could spend money on the project as necessary and it was hoped to work with the developer to achieve something for the village. Cllrs Marsh Feiley and Chimes would endeavour to meet with the developer on site.

### 9. Finance and Governance

a. The current financial position was reported at £22,780 including VAT reclaim as noted at item d. below.

b. It was agreed to make the following payments:

Amount	Payee	Details	Transaction reference	Power
£572.00	S Foote	Clerk's salary September 2022	311577622	LGA 1972 S112
£430.80	HMRC	PAYE	667677859	LGA 1972 S112
£430.00	R Williams	Street Caretaker salary July/August/September 2022	640856692	LGA 1972 S111
£220.00	T Brown	Internal Audit year ending 31 March 2022	149298409	LGA 1972 S111
£116.16	S Foote	Clerk's expenses September 2022 including phone kiosk paint	107597093	LGA 1972 S111
£534.08	Zurich Insurance	Annual Insurance premium	804093941	LGA 1972 S111
£93.60	Defib4Life Ltd	Replacement defibrillator pads	18530816	LGA 1972 S111

c. The six month spend against budget position was supplied to councillors and noted.

d. Receipt of VAT reclaim for year ending 31 March 2022 for the amount of £521.88 was noted.

### 10. Correspondence

The following items of correspondence were noted:

Date	From	Subject
06.08.2022	Mid Suffolk District Council	Town and Parish Update August 2022
07.08.2022	Headway Suffolk	Summer newsletter
16.08.2022	Smaller Authorities' Audit Appointments	Option to opt out of the SAAA central external auditor appointment arrangements

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19.08.2022	Parishioner	Traffic through Hoxne
22.08.2022	Parishioner	Various Traffic matters – Green Street
24.08.2022	Suffolk Police and Crime Commissioner	Your Police, Your Say – Public Meetings

### **11. Urgent matters and matters for information**

Mr Steve Rich and Cllr Wilby were thanked for their assistance with the installation of the dog waste bin at Heckfield Green.

Cllr Chimes would investigate the purchase of blood kits to be located with defibs.

**12. Date of next meeting** was agreed at 7.30 pm on Thursday 6 October at Hoxne Playingfield Pavilion.

**The meeting was closed at 20.55**

