## HOXNE PARISH COUNCIL

Minutes of meeting held at Hoxne Playingfield Pavilion on Wednesday 8 June 2022 at 19.30 hours

#### Present:

Cllrs Kath Farthing, Jo Chimes (arrived 19.45), Simon Wilby, Iain Gibson, and Chris Parkin. Also in attendance District Councillor Matthew Hicks, County Councillor Peter Gould and Sarah Foote, Parish Clerk. Four members of the public observed the meeting.

1. Apologies

Apologies were received from Cllr Flagg and Marsh-Feiley and accepted. Cllr Garnham was absent.

#### 2. Declarations of Interests

There were none.

Councillors were reminded of the requirement to update their register of interests as necessary.

#### 3. Public Forum

County Councillor Gould reported on highways matters as recorded at item 4 below.

District Councillor Hicks reported on the cost of living crisis and reminded councillors that the district council had an emergency funding helpline on 0800 068 3131 (Suffolk Advice and Support Service). A piece of work was also taking place on community led initiatives for mental health including physical activity and improving nutrition. Cllr Chimes asked if Gateway14 was in fact a duty free zone. Cllr Hicks stated that there were reduced rates and government tax breaks for the freeport (Gateway 14) and how if businesses come in and construct and develop their business in the gateway 14 it brings jobs into the County.

#### 4. Highways

a. To receive a report from County Councillor Gould on the forthcoming Temporary Traffic Regulation Order (HGVs) in Eye town centre.

Cllr Gould explained that the experimental TTRO had been arrived at after a long period of evidence gathering in the town and the Town Council commissioned a report from a specialist traffic consultancy which was then presented to the County Council. Public safety was the foremost concern which was supported by a body of photographic evidence and vehicle counts. As there was a shortage of availability of viable alternative routes, the order being put in place was experimental for up to 18 months, can be withdrawn in that period if causes more problems than it solves or can be made permanent if successful. The impact of the scheme would be assessed including surrounding settlements such as Hoxne and the impact on businesses. Cllr Gould also reported that a piece of work underway by the County Council was to determine what survey assessment work would be carried out to measure the impact both in terms of does it solve the problem it intended to solve or is the impact on surrounding areas greater than the gain on safety. Cllr Gould had agreed with transport strategy that he would be working on a collection of comments as he talks to parishes and business (including hauliers). Alongside this the HGV Route Review results should be published in July (a large number of responses had been received) and that the Eye experimental TTRO was a known element of the HGV Route Review.

The scheme was still with Suffolk Highways for cost of construction, the legal order was being drafted and the design work on the impact assessment were all still needed, therefore, early Autumn may be the earliest the scheme would be implemented. Exemptions would apply for agricultural traffic and movements to shops and businesses within the town. It was confirmed that a 7.5 tonne weight limit was included in the TTRO. Cllr Chimes was very concerned that the questions of Hoxne residents were not being answered only the concerns of the people of Eye. Cllr Gould responded that the representation of people of Hoxne was equal to all his 16 parishes in his county council division. Cllr Chimes had recognised the issues in the Eye Town Council report and how they mirrored what the residents of Hoxne were experiencing and how Hoxne needed action from the County Council for all the same reasons but instead was going to see an increase in HGV movements due to the restrictions that were to come into force in Eye. It was also noted that HGV movements from Town Farm would have to come through Hoxne if they could not turn left out of Town Farm, onto the B1077 to Eye to access the A140.

Cllr Hicks understood the concerns of the Parish Council which had been echoed by many other villages and assured that that lots of monitoring would be happening.

Cllr Parkin asked how the technical assessment for the HGV Route Review was done. Cllr Gould confirmed it was a combination of data, changes in regulation and advice and good practice changes. To conclude, Cllr Gould suggested to wait for the results of the HGV Route Review which may offer information about Hoxne and stressed that the TTRO for Eye is experimental and it open for open for assessment on settlements and businesses.

## b. Traffic surveys for Hoxne

It was agreed to delegate a budget of up to £10,000 to professional and independent traffic surveys to be carried out in the village prior to and after, the implementation of the Eye TTRO. This information would enable the Parish Council to assess the impact of the TTRO on Hoxne.

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Signed:	 ME	mmi	· .		Chairman.
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c. The B1118 and speed restrictions

A discussion took place regarding residents wishes for a 20 mph speed limit on the B1118 and the Parish Council's previous decision not to support this limit which would be contrary to Suffolk Highways policy. It was agreed to take account a possible 20 mph and the impact of the speed calming chicane in the above surveys. d. Condition of Church Hill following repairs and resurfacing and receive comments from County Councillor — Councillor Gould had been provided photographic evidence and agreed that the work was unsatisfactory and had begun an investigation.

5. The minutes of the meeting held on 5 May 2022 were approved and signed by the Chairman

6. Matters arising from minutes of 5 May - none.

7. Co-option to the Parish Council

The Clerk confirmed there were three vacancies for the Parish Council. A member of the public expressed interest in joining the Parish Council and would contact the Clerk to confirm eligibility.

8. Planning

a. The following planning determinations were noted:

Ref	Location	Application
DC/22/01783	Foxglove Cottage , 26 Cross Street	Erection of first floor rear extension, and single storey side extension – planning permission granted.
DC/22/01246	The Futtocks, Red Lion Close	Conversion of garage to provide additional living accommodation, replacing two doors with windows, and one window with a door (and associated brickwork) and insulate walls – planning permission granted.

- **b.** Neighbourhood Development Plan Cllr Chimes asked for a copy of the consultation responses.
- c. There were no other planning matters.

9. Asset Management

- a. <u>Purchase and installation of a dog waste bin in the vicinity of St Edmund's Primary School</u> it was agreed to proceed, subject to a suitable location being determined (Cllr Wilby would pursue this) and to also purchase a bin for the entrance to Brakey Wood, which again Cllr Wilby would visit and determine location.
- b. Repainting of Low Street Telephone Kiosk and Electricity supply to Kiosk It was agreed to accept the voluntary offer to repaint the kiosk and the Parish Council would purchase the required paint. Subject to evidence to the contrary, it was understood that the electricity charges for illumination of the kiosk were still paid by BT as per the original contract when the Parish Council first adopted the telephone kiosk.
- c. <u>Repairs to Cross Street Well</u> and, as necessary, additional works. It was noted the Cllr Flagg had instigated emergency repairs to the weathervane on top of the well roof structure. Cllr Flagg had advised that a structural engineer should inspect and this was in the process of being organised.

10. Finance and Governance

a. The Internal Audit Report for year ending 31 March 2022 was noted. An action plan to address issues arising in the report (online banking protocol and ring fencing of reserves) would be produced by the Clerk.

b. The Accounts for the year ending 31 March 2022 were accepted by the Council

c. Section One (Annual Governance Statement) and Section Two (Accounting Statement) and of the Local Councils' Annual Governance and Accountability Return for year ending 31 March 2022 were considered and duly accepted by the Council and signed by the Chairman and Clerk/RFO.

d. The period of exercise of public rights was noted and the statutory notices would be published.

e. The required documents would be submitted to the external auditor.

f. It was agreed to make the following payments:

Amount	Payee	Details .	Transaction reference	Power
£572.00	S Foote	Clerk's salary June 2022	295546031	LGA 1972 S112
£430.80	HMRC	PAYE	979428324	LGA 1972 S112
£432.00	R Williams	Street Caretaker salary April/May/June 2022	548992296	LGA 1972 S111
£15.75	S Foote	Clerk's expenses June 2022	491240077	LGA 1972 S111
£238.04	Mid Suffolk District Council	Annual bin emptying charge	9691366P0	LGA 1972 S111
£14.97	P Flagg	Stationery expenses – Jubilee celebrations	205887907	LGA 1972 S111

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Signed:	·	MF	Mihu	Chairman.

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	£281.64	Brian Huggins	Fabricating and welding	362441188	LGA 1972 S111
			weather van		

11. Correspondence

The following items of correspondence were noted:

Date	From	Subject
18.05.2022	Mid Suffolk District Council	Annual Play Inspection offer
20.05.2022	Environment Agency	Footbridge: Hoxne/Thorpe Abbots Weir

12. Urgent matters and matters for information

The Council acknowledged that events in the village over the Jubilee weekend had been a success and all who had been involved in the organisation were thanked for their contributions.

13. Date of next meeting was agreed at 7.30 pm on Thursday 7 July at Hoxne Playingfield Pavilion. The District Councillor Infrastructure Officer would provide an information session to Councillors from 6.45 pm. Items for next meeting: Cllr Gibson offered his apologies in advance for this meeting. a. Repayment of PWLB Loan

- 14. Pursuant to the Public Bodies Admission to Meetings Act 1960 the meeting was closed to the public and press to discuss confidential items:
- a. Bequest of land to the Parish Council Cllrs Chimes and Parkin had provided a report following their site meeting. It was agreed to respond to the landowner that the Parish Council were interested in pursuing ownership of the land which would be managed by the Parish Council and designated for public use. The next stage would be for the Parish Council to take legal advice to establish access, boundaries and any restrictions etc.
- b. Matters relating to the Clerk's employment Cllr Chimes and the Clerk were due to meet for an employment review. The Clerk had supplied Cllr Chimes with a copy of the contract of employment.

The meeting was closed at 21.25.

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