

HOXNE PARISH COUNCIL

Minutes of meeting held at Hoxne Playingfield Pavilion on
Thursday 7 July 2022 at 19.30 hours

Present:

Cllrs Jo Chimes, Alan Garnham, Rob Marsh-Feiley, Chris Parkin and Simon Wilby. Also in attendance District Councillor Matthew Hicks and Sarah Foote, Parish Clerk. One member of the public observed the meeting.

In the absence of the Chairperson, it was unanimously agreed to appoint Cllr Chimes to chair this meeting.

1. Apologies

Apologies were received from Cllrs Gibson and Farthing and accepted.

2. Code of Conduct

Cllrs Wilby, Garnham, Gibson, Farthing, Parkin and Chimes confirmed they had attended the training of the new model of Code of Conduct.

It was unanimously agreed to adopt the revised code of conduct.

3. Declarations of Interests

Cllr Marsh-Feiley declared a pecuniary interest in planning application DC/22/03107.

Councillors were reminded of the requirement to update their register of interests as necessary.

4. Public Forum

County Councillor Gould was not present.

District Councillor Hicks reported on £150k fund for community groups to deliver carbon reduction Initiatives (Green Suffolk webpage). Waste collection vehicles replaced with hydro-treated vegetable oil vehicles had been more expensive to run but cheaper for repairs and maintenance as well as positive environmental gains. Cllr Chimes suggested that community groups in the village, particularly the village hall and playingfield management committee, should be invited to a Parish Council meeting to gain awareness of funding opportunities. It was also suggested that this could take place at the Annual Parish Meeting in March 2023.

5. The minutes of the meeting held on 8 June 2022 were approved and signed by the chairperson.

6. Matters arising from minutes of 8 June 2022 – none.

7. Co-option to the Parish Council

The resignation of Philip Flagg from the Parish Council was noted. The Clerk confirmed there were currently three vacancies for the Parish Council and the notice of vacancy period was yet to expire following the resignation of Philip Flagg.

8. Highways

a. Traffic surveys for Hoxne

It was agreed to proceed with traffic surveys (via automatic traffic counters) to a maximum cost of £4,000. Several locations within the village would be surveyed before and after the introduction of the experimental temporary traffic regulation which was due to come into force in Eye and ban HGVs from travelling through the centre of Eye. The Council were also keen to ask parishioners what they thought of traffic movements and what affects them most. This could be achieved via a public consultation at a future date.

9. Planning

a. The following planning determinations were noted:

Ref	Location	Application
DC/22/03106	Palafico House, 2 Denham Road	Erection of single storey side extension and front porch canopy (following part demolition of boundary wall)
It was unanimously agreed to recommend support of this application		
DC/22/03107	Rosemount, Abbey Hill	Erection of garage with home office over (following demolition of existing)

At 20.04 Cllr Marsh Feiley left the meeting. Councillors noted that the design and access statement stated the application was for a replacement garage, however, the drawings did not show a garage door on the new build. It was agreed to ask the Planning Officer for clarification and for councillors to respond to the Clerk once they had received the information.

At 20.10 Cllr Marsh Feiley returned to the meeting.

b. There were no planning determinations to note.

c. Neighbourhood Development Plan – Cllr Marsh-Feiley reported that the working group had a few outstanding tasks and then the plan would be submitted to the Planning Authority (Mid Suffolk District Council) for agreement and then referendum.

d. There were no other planning matters.

10. Asset Management

a. Cross Street Well – the Structural Engineer had provided a report regarding the stability of the weather vane on the roof structure of the well, following recent repairs. The report confirmed that all was in order and

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no further attention was needed.

b. Abbey Terrace Development – there had been no further communication from the developer and the legal costs of any transfer will needed to be considered. Cllr Marsh Feiley was working on a suggested layout the land to be transferred and these would be sent to the developer for consideration once the council had accepted them.

11. Finance and Governance

a. The current financial position was reported at £29,715 (including £3,412 of CIL funds).

b. It was agreed to make the following payments:

Amount	Payee	Details	Transaction reference	Power
£572.00	S Foote	Clerk's salary July 2022	130771850	LGA 1972 S112
£430.80	HMRC	PAYE	642687775	LGA 1972 S112
£15.75	S Foote	Clerk's expenses July 2022	735411167	LGA 1972 S111
£30.00	St Edmund's Hall	Meeting room hire	233099127	LGA 1972 S111

c. Public Works Loan Board loan (street lighting project) – it was agreed to settle in full the outstanding amount from this loan as per the statement provided to the meeting.

12. Correspondence

The following items of correspondence were noted:

Date	From	Subject
27.06.2022	Mid Suffolk District Council	Local Government Association Corporate Peer Challenge Review.

13. Urgent matters and matters for information

None.

14. Date of next meeting was agreed at 7.30 pm on Thursday 4 August at Hoxne Playingfield Pavilion.

The meeting was closed at 21.25.