## **HOXNE PARISH COUNCIL**

# Minutes of the Annual General Meeting held at Hoxne Playingfield Pavilion on Thursday 5 May 2022 at 19.30 hours

### Present:

Cllrs Kath Farthing, Jo Chimes, Simon Wilby, Philip Flagg, Iain Gibson, Rob Marsh-Feiley, Alan Garnham and Sarah Foote, Parish Clerk. One member of the public observed the meeting.

#### 1. Election of Chairman

It was unanimously agreed to elect Cllr Kath Farthing as Chairman of the Parish Council.

Cllr Farthing duly signed a declaration of acceptance of office.

2. The resignation of Colin Ablitt from the Parish Council was noted. The necessary notice of vacancy had been published.

## 3. Apologies

Apologies were received from Cllr Chris Parkin.

## 4. Revised Code of Conduct

All Councillors agreed to undertake training in the new code on 20 June (webinar) and adoption of the code would be considered at the first meeting after the training was completed.

#### 5. Declarations of Interests

Cllr Flagg declared a pecuniary interest in payments

Cllr Chimes declared a pecuniary interest in possible future planning applications for St Peter and Paul with St Edmund Church.

Councillors were reminded of the requirement to update their register of interests as necessary.

## 6. Co-option to the Parish Council

The Clerk confirmed there were two vacancies for the Parish Council to co-opt two and the third vacancy was currently subject to the time period as per the current notice of vacancy.

## 7. Appointment of Vice Chairman

It was agreed to defer this appointment.

## 8. Other appointments:

- Responsible Financial Officer

It was unanimously agreed to appoint the Clerk, Sarah Foote, as Responsible Financial Officer.

- Bank Signatories

It was unanimously agreed to appoint Cllrs Flagg, Wilby and Farthing.

- Planning Committee

It was unanimously agreed to appoint Cllrs Marsh-Feiley, Gibson and Farthing to form a planning committee to consider any time urgent planning applications which could not wait until the date of the next ordinary Parish Council meeting.

- St Edmund's Hall Representative (Trustee of St Edmund's Hall)

It was unanimously agreed to appoint Cllr Simon Wilby

- Hoxne Playing Field Management Committee Representative (Trustee of the Playingfield)

It was unanimously agreed to appoint Cllr Kath Farthing

- Suffolk Association of Local Councils Representative

It was unanimously agreed to appoint Cllr Philip Flagg

- Footpaths' Co-ordinator

It was unanimously agreed to appoint Cllr Alan Garnham

- Suffolk Tree Warden Network

It was unanimously agreed to appoint Cllr Alan Garnham

- Village Voice Correspondent

It was unanimously agreed to appoint the Clerk

- Vehicle Activated Sign Co-ordinators

It was unanimously agreed to appoint Cllrs Garnham and Gibson.

#### 9. Confirmation of Minutes

The Minutes of Parish Council meeting held on 31 March 2022 were unanimously agreed.

10. Matters arising from Minutes of 31 March 2022

Cllr Chimes and the Clerk would meet prior to the next meeting to discuss staff performance matters.

Cllr Chimes would provide a report of her meeting with the Parochial Church Council.

Cllr Chimes and Cllr Parkin were still to meet with a parishioner regarding a possible bequest of land.

#### 11. Planning

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a. The following planning applications were considered:

Ref	Location	Application
DC/22/02015		Request for formal Environmental Impact Assessment (EIA) Scoping Opinion - Redevelopment and extension of

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Signed:	Kritar	Chairman.
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Proposition management of the control of the contro				
		existing pig farm to provide additional 3no pig units with associated feed bins and ancillary development		
Concern was fi	rstly expressed for HGV movemen	nts which would result from this development and what		
		he existing operation at Shreeves Farm. Therefore, it was		
agreed the follo	owing matters should be included	in the Scoping Opinion: HGV movements to be		
considered, inc	luding the cumulative impacts (we	eight, frequency, timings of HGV traffic, noise from vehicles		
and livestock c	ontained within). The impacts (noi	se and odour) of increased operation. Planned routes of		
access and egi	access and egress in the village from the proposed sites. Impact on the historic landscape. Traffic			
movements fro	m regeneration of the existing site	at Shreeves Farm.		
DC/22/02169	Land North of Chickering	Request for formal Environmental Impact Assessment		
	Road, Heckfield Green,	(EIA) Scoping Opinion - Erection of 2no pig units with		
		associated feed bins and ancillary development		
		including creation of new access to the highway.		
Comments wou	Comments would be submitted as per the above Scoping Opinion			
DC/22/01783	Foxglove Cottage, 26 Cross	Erection of first floor rear extension, and single storey		
	Street	side extension		
It was agreed (six votes in favour, one abstention) to recommend support for this application.				
b. The following planning determination was noted:				
DC/22/01117	Rosemount , Abbey Hill	Erection of a single storey rear extension (following part		
		demolition of existing). Planning Permission Granted.		

# c. There were no other planning matters.

## 12. HM The Queen's Platinum Jubilee

a. It was unanimously agreed to make a grant payment to the Hoxne Phoenix Group for £60.00 to support jubilee celebration events for the village.

b. The arrangements for events from 2 June to 5 June inclusive were noted.

#### 13. Assets

## a. Land Transfer - Abbey Hill

Further correspondence was awaited from the site developer. It was noted the steps up to the monument were yet to be repaired, as previously agreed with the site developer.

Cllr Marsh-Feiley provided a draft planting/landscaping scheme for the wildflower meadow area. Cllr Garnham suggested that the trees along the road side edge were crown raised. A preference may be for

meadow planted turf instead of seeds being sown. Consideration was also given to a footpath, of hoggin or wood chip, going through the centre of the meadow.

b. <u>Plug in Suffolk – installation of electric vehicle charging points at St Edmund's Hall car park</u>
Cllr Wilby reported that St Edmund's Hall Management Committee had discussed the proposal and were not prepared to proceed due to lack of information and unknown usage if installed. This decision would be fed back to Plug in Suffolk.

# 14. Finance and Governance

a. The Council's financial statement was noted with a bank balance of £34,229 which included the first instalment of precept (£7,000). Cllr Gibson had completed the bank reconciliations for March.

b. It was agreed to make the following payments, the last payment being received after publication of the agenda but for a pre-approved amount. Cllr Flagg abstained from the vote due to an interest in the payments.

Amount	Payee	Details	Transaction reference	Power
£571.80	S Foote	Clerk's salary May 2022	398348597	LGA 1972 S112
£143.00	HMRC	PAYE	126999711	LGA 1972 S112
£45.74	S Foote	Clerk's expenses May 2022	399227469	LGA 1972 S111
£363.06	Suffolk Association of Local Councils	Annual Subscription	510020468	LGA 1972 S111
£1192.62	Groundwork	Return of grant	970599212	Localism Act 2011
£21.60	S&T	Payroll service	344858324	LGA 1972 S111
£48.98	Mrs S Flagg	Reimbursement of Jubilee expenses (bunting) as per min	561486517	LGA 1972 S111

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Signed:	Rmide	Chairman.

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68 P., and the of Company Commission of Comm		reference 2093/9/b		
£65.31	Mr P Flagg	Reimbursement of Jubilee	612655796	LGA 1972 S111
		expenses (printing) as per min		
		reference 2093/9/b		

c. Receipt of £3412.25 of CIL (Community Infrastructure Levy) was noted. A query had been raised with Mid Suffolk District Council that some CIL may have been collected from development in 2019 at Goldbrook House but the Parish Council had not received any payment from this. It was hoped that the Mid Suffolk Infrastructure Officer would be able to attend the June or July meeting of the Parish Council.

d. It was unanimously agreed to delegate authority to the Clerk to deal with urgent matters which cannot wait until the next meeting, after email liaison with Councillors.

15. Correspondence

The following items of correspondence were noted:

Date	From	Subject
01.04.2022	Mid Suffolk District Council	Community Governance Review notice
04.04.2022	Parishioner	Traffic on Green Street
07.04.2022	Suffolk County Council	Strategic Energy issues - briefing
27.04.2022	Parochial Church Council	Pre-application advice – external toilet

16. Urgent matters and matters for information

Cllr Flagg reported that in renovating the weather vane on Cross Street Well it was noted the key post had split and would need to be strengthened before the weather vane could be returned to the structure. A structural engineer would be consulted for professional advice.

Cllr Gibson raised concerns about the quality of the workmanship on the resurfacing of Church Hill. It was agreed that photographs would be submitted to County Councillor Gould.

**17.** Date of next meeting was agreed at 7.30 pm on Wednesday 8 June at Hoxne Playingfield Pavilion. Items for next meeting:

a. Repainting of Low Street Telephone Kiosk. Electricity supply to Kiosk.

b. Additional dog litter bin in vicinity of Hoxne Primary School

c. Suffolk County Council and Environment Agency consideration of Footbridge: Hoxne/Thorpe Abbots Weir

d. Temporary Traffic Regulation offer for ban of HGVs through Eye.

The meeting was closed at 21.15.

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Signed:	12 mario	Chairman.