

HOXNE PARISH COUNCIL

Minutes of the Annual General Meeting held at Hoxne Playingfield Pavilion on
Thursday 5 May 2022 at 19.30 hours

Present:

Cllrs Kath Farthing, Jo Chimes, Simon Wilby, Philip Flagg, Iain Gibson, Rob Marsh-Feiley, Alan Garnham and Sarah Foote, Parish Clerk. One member of the public observed the meeting.

1. Election of Chairman

It was unanimously agreed to elect Cllr Kath Farthing as Chairman of the Parish Council.

Cllr Farthing duly signed a declaration of acceptance of office.

2. The resignation of Colin Ablitt from the Parish Council was noted. The necessary notice of vacancy had been published.

3. Apologies

Apologies were received from Cllr Chris Parkin.

4. Revised Code of Conduct

All Councillors agreed to undertake training in the new code on 20 June (webinar) and adoption of the code would be considered at the first meeting after the training was completed.

5. Declarations of Interests

Cllr Flagg declared a pecuniary interest in payments

Cllr Chimes declared a pecuniary interest in possible future planning applications for St Peter and Paul with St Edmund Church.

Councillors were reminded of the requirement to update their register of interests as necessary.

6. Co-option to the Parish Council

The Clerk confirmed there were two vacancies for the Parish Council to co-opt two and the third vacancy was currently subject to the time period as per the current notice of vacancy.

7. Appointment of Vice Chairman

It was agreed to defer this appointment.

8. Other appointments:

- Responsible Financial Officer

It was unanimously agreed to appoint the Clerk, Sarah Foote, as Responsible Financial Officer.

- Bank Signatories

It was unanimously agreed to appoint Cllrs Flagg, Wilby and Farthing.

- Planning Committee

It was unanimously agreed to appoint Cllrs Marsh-Feiley, Gibson and Farthing to form a planning committee to consider any time urgent planning applications which could not wait until the date of the next ordinary Parish Council meeting.

- St Edmund's Hall Representative (Trustee of St Edmund's Hall)

It was unanimously agreed to appoint Cllr Simon Wilby

- Hoxne Playing Field Management Committee Representative (Trustee of the Playingfield)

It was unanimously agreed to appoint Cllr Kath Farthing

- Suffolk Association of Local Councils Representative

It was unanimously agreed to appoint Cllr Philip Flagg

- Footpaths' Co-ordinator

It was unanimously agreed to appoint Cllr Alan Garnham

- Suffolk Tree Warden Network

It was unanimously agreed to appoint Cllr Alan Garnham

- Village Voice Correspondent

It was unanimously agreed to appoint the Clerk

- Vehicle Activated Sign Co-ordinators

It was unanimously agreed to appoint Cllrs Garnham and Gibson.

9. Confirmation of Minutes

The Minutes of Parish Council meeting held on 31 March 2022 were unanimously agreed.

10. Matters arising from Minutes of 31 March 2022

Cllr Chimes and the Clerk would meet prior to the next meeting to discuss staff performance matters.

Cllr Chimes would provide a report of her meeting with the Parochial Church Council.

Cllr Chimes and Cllr Parkin were still to meet with a parishioner regarding a possible bequest of land.

11. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/22/02015	Bungalow Farm, Nuttery Vale	Request for formal Environmental Impact Assessment (EIA) Scoping Opinion - Redevelopment and extension of

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		existing pig farm to provide additional 3no pig units with associated feed bins and ancillary development
Concern was firstly expressed for HGV movements which would result from this development and what was believed to be an increase in production of the existing operation at Shreeves Farm. Therefore, it was agreed the following matters should be included in the Scoping Opinion: HGV movements to be considered, including the cumulative impacts (weight, frequency, timings of HGV traffic, noise from vehicles and livestock contained within). The impacts (noise and odour) of increased operation. Planned routes of access and egress in the village from the proposed sites. Impact on the historic landscape. Traffic movements from regeneration of the existing site at Shreeves Farm.		
DC/22/02169	Land North of Chickering Road, Heckfield Green,	Request for formal Environmental Impact Assessment (EIA) Scoping Opinion - Erection of 2no pig units with associated feed bins and ancillary development including creation of new access to the highway.
Comments would be submitted as per the above Scoping Opinion		
DC/22/01783	Foxglove Cottage, 26 Cross Street	Erection of first floor rear extension, and single storey side extension
It was agreed (six votes in favour, one abstention) to recommend support for this application.		
b. The following planning determination was noted:		
DC/22/01117	Rosemount , Abbey Hill	Erection of a single storey rear extension (following part demolition of existing). Planning Permission Granted.

c. There were no other planning matters.

12. HM The Queen's Platinum Jubilee

a. It was unanimously agreed to make a grant payment to the Hoxne Phoenix Group for £60.00 to support jubilee celebration events for the village.

b. The arrangements for events from 2 June to 5 June inclusive were noted.

13. Assets

a. Land Transfer – Abbey Hill

Further correspondence was awaited from the site developer. It was noted the steps up to the monument were yet to be repaired, as previously agreed with the site developer.

Cllr Marsh-Feiley provided a draft planting/landscaping scheme for the wildflower meadow area. Cllr Garnham suggested that the trees along the road side edge were crown raised. A preference may be for meadow planted turf instead of seeds being sown. Consideration was also given to a footpath, of hoggin or wood chip, going through the centre of the meadow.

b. Plug in Suffolk – installation of electric vehicle charging points at St Edmund's Hall car park

Cllr Wilby reported that St Edmund's Hall Management Committee had discussed the proposal and were not prepared to proceed due to lack of information and unknown usage if installed. This decision would be fed back to Plug in Suffolk.

14. Finance and Governance

a. The Council's financial statement was noted with a bank balance of £34,229 which included the first instalment of precept (£7,000). Cllr Gibson had completed the bank reconciliations for March.

b. It was agreed to make the following payments, the last payment being received after publication of the agenda but for a pre-approved amount. Cllr Flagg abstained from the vote due to an interest in the payments.

Amount	Payee	Details	Transaction reference	Power
£571.80	S Foote	Clerk's salary May 2022	398348597	LGA 1972 S112
£143.00	HMRC	PAYE	126999711	LGA 1972 S112
£45.74	S Foote	Clerk's expenses May 2022	399227469	LGA 1972 S111
£363.06	Suffolk Association of Local Councils	Annual Subscription	510020468	LGA 1972 S111
£1192.62	Groundwork	Return of grant	970599212	Localism Act 2011
£21.60	S&T	Payroll service	344858324	LGA 1972 S111
£48.98	Mrs S Flagg	Reimbursement of Jubilee expenses (bunting) as per min	561486517	LGA 1972 S111

