

HOXNE PARISH COUNCIL

Minutes of meeting held at St Edmund's Hall, Hoxne at 19.30 on
Thursday 3 March 2022

Present:

Cllrs Kath Farthing (Chairman), Jo Chimes, Philip Flagg, Alan Garnham (arrived 19.35) Iain Gibson, Rob Marsh-Feiley, Chris Parkin, and Simon Wilby. Also in attendance Sarah Foote (Parish Clerk), District Councillor Matthew Hicks and two members of the public.

1. Apologies

Apologies were received from Cllr Ablitt and approved by the Council. Cllr Potter was absent. Apologies were also noted from District Councillor Gould.

2. Declarations of Interests

Councillors were reminded of the requirement to update their register of interests as necessary.

3. Public Forum

No comments received.

Mid Suffolk District Council – Cllr Matthew Hicks reported that Council Tax had been frozen as new housing the district had resulted in increased income. £324k specialist provision for rough sleepers had# been awarded to Mid Suffolk.

4. Minutes of last meetings 6 January 2022 and 3 February 2022 were approved and duly signed by the Chairman.

5. Matters arising from minutes of 3 February 2022

Under the Clerk's delegated authority a representative Trustee (Mr Richard Giffin) had been appointed to the Maynard Trust. The Trust had been informed of this appointment and Mr Giffin had been provided with the necessary details.

6. Co-option to the Parish Council

No applications had been received.

7. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/22/00723	Nine Oaks, Green Street	Application under Section 73a for the Removal or Variation of a Condition following grant of DC/21/01116 dated 29/04/2021 - Erection of 3no. dwellings and creation of a new vehicular access and parking area, blocking up of two existing vehicular accesses. To vary (Condition 6 - Construction Hours) to enable an earlier start. Condition 6: construction working hours.

It was unanimously agreed to recommend refusal of the application. The original consent conditioned that the constructions hours were restricted in residential area and there was agreement that this condition should remain.

b. The following planning determinations was noted.

Ref	Location	Application
DC/21/06893	Wolves Wood, Heckfield Green	Construction of 1 no. rollershut door to garage (following removal of existing doors). Planning Permission Granted

c. Hoxne Neighbourhood Development Plan Steering Group – Cllr Marsh-Feiley reported that the Regulation 14 consultation had closed, responses were being collated and minor adjustments were being made to the plan. Time line for Regulation 16 and Planning Inspector examination should result in a referendum in autumn 2022. Some comments centred around too much housing development but the previously commissioned Housing Needs survey had established numbers required.

d. There were no other planning matters.

8. Asset Management

a. St Edmund's Monument – to consider land transfer, creation of wildflower meadow, repairs to steps and any other matters relating to development at the land at Abbey Hill.

It was agreed to form a Working Group of Cllrs Flagg, Marsh-Feiley and Chimes to meet with the site developer and progress the above matters. It was noted that the steps up road the pavement towards the monument were in a bad state of repair and it was agreed to close the steps for public access and display appropriate signage. Creating a more disability compliant access to the monument would be included in the discussion for the above meeting but it was also agreed to employ the services of an architect to suggest who access across the verge to the top of the steps may be improved. Cllr Flagg would seek quotations for this

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work.

b. Plug In Suffolk – the Clerk reported that it had been difficult to obtain a detailed update from the scheme and particularly what the deadlines were for accepting the installation etc. After discussion it was agreed (six votes in favour, two against) to go back to Plug in Suffolk and ask for the Pavilion site to also be surveyed with an intention to install two sockets there and two at St Edmund's Hall. It would also be necessary to liaise with both management committees to ascertain their thoughts on the installation. The Clerk suggested that members may wish to visit a location where the scheme had been delivered. The Clerk would liaise with Plug In Suffolk on all of the above.

9. Highways

a. Improvements to signage at B1118 Green Street traffic calming build-out. It was noted that new signage and repainting had been approved as a short-term interim improvement but a detailed scheme was still awaited from Suffolk Highways for further improvements. It was agreed that Cllr Chimes would approach the Department of Transport Street Design Team to ascertain if they could make suggestions for this stretch of road.

10. HM Queen Elizabeth Platinum Jubilee

a. Nominations for torch bearer for the Hoxne section of the Lord Lieutenant's Torch Relay – it was agreed that Alan Garnham should be nominated for this role due to his many years to extensive work in the community of Hoxne.

b. Plans for village events – it was understood that the following events were being planned. The Parish Council still had funding available to support any community events and applications needed to be made via the usual grants process.

Thursday 2 June: Exhibition by Heritage Group. Phoenix Group cake competition.

Friday 3 June: Family fun day at Playingfield, five a side football, bar open and music in the evening.

Saturday 4 June: Village Fete in afternoon, dance in St Edmund's Hall in evening.

Sunday 5 June: Church service.

11. Assets of Community Value – it was agreed to submit an application for the Post Office Stores to be listed as an ACV and Cllr Farthing would progress the application.

12. Finance and Governance

a. The current financial statement was noted as £30,020.02.

b. It was agreed to make the following payments:

Amount	Payee	Details	Power
£562.00	S Foote	Clerk's salary March 2022	LGA 1972 S112
£432.00	R Williams	Street Caretaker salary	LGA 1972 S111
£40.00	ICO	Annual Data Processor registration	LGA 1972 S111
£36.74	S Foote	Clerk's expenses March 2022	LGA 1972 S111
£1700.00	Langton Brook	Neighbourhood Development Plan Consultancy	Localism Act 2011
£60.00	One Suffolk	Annual website hosting fee	LGA 1972 S111
£30.00	St Edmund's Hall	Meeting room hire	LGA 1972 S111

c. The Standing Orders were reviewed and accepted. Comment was made that whilst, as per Standing Orders, the County and District Councillor were asked to attend meetings and provide a report that the reports provided should not be on behalf of their political parties.

not to present political party reports.

d. The Financial Regulations were reviewed and accepted.

e. The Statement of Internal Control was reviewed and accepted.

f. The Risk Register was reviewed and accepted.

g. It was agreed to appoint T Brown to carry out the internal audit for the year ending 31 March 2022 and the scope of work offered was accepted.

h. The Grant Awarding Policy was reviewed and accepted.

13. Correspondence

The following items of correspondence were noted:

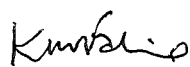
Received	From	Subject
01.03.2022	Suffolk Police	Safer Neighbourhood Team meeting – 14 March, Eye. It was agreed Cllr Chimes would attend.

14. Urgent matters and matters for information

Cllr Garnham had cleared the Christmas trees from the village hall car park which the District Council had not collected.

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Signed :



Chairman.

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15. Date and location of next meeting

April Meeting brought forward to Thursday 31st March 2022 at St Edmunds Hall.
The date for the June meeting was changed to Wednesday 8th June 2022.

The meeting was closed at 20.44.

Kmship