

HOXNE PARISH COUNCIL

Minutes of meeting held at Hoxne Playingfield Pavilion on
Thursday 4 August 2022 at 19.30 hours

Present:

Cllrs Jo Chimes, Kath Farthing (Chairman), Rob Marsh-Feiley, Iain Gibson, Chris Parkin and Simon Wilby. Also in attendance County Councillor Peter Gould and Sarah Foote, Parish Clerk. Three members of the public observed the meeting.

1. Apologies

Apologies were received from Cllrs Garnham and accepted. District Councillor Hicks had sent his apologies.

2. Declarations of Interests

Cllr Chimes declared a pecuniary interest in planning application DC/22/03046.

Councillors were reminded of the requirement to update their register of interests as necessary.

3. Public Forum

County Councillor Gould spoke about the value of unpaid family carers and how the County Council were looking to support these individuals. Cllr Gould reported that the County Council were unhappy with the proposals being put forward by National Grid for pylons coming through the county and how offshore should have been explored. Cllr Gould had found the HGV Route Review disappointing and brief and a reflection of the limited options and powers the county council had.

Cllr Chimes asked about Active Travel and any initiatives Suffolk may have and how could the village be assessed for active travel initiatives. Cllr Gould responded in agreement with Cllr Chimes that it was currently urban centred and how a forceable argument needed to be made for rural communities.

There were no comments from members of the public in attendance.

4. The minutes of the meeting held on 7 July 2022 were amended to include details of Cllrs Farthing and Gibson's attendance at the Code of Conduct training, approved and signed by the chairperson.

5. Matters arising from minutes of 7 July 2022 – none.

6. Co-opton to the Parish Council

The Clerk reported the Council were now able to co-opt to all four vacancies on the Council.

7. Highways

a. Traffic surveys – the imminent surveys being commissioned by the Parish Council were considered. It was agreed that these would generate firm evidence which could be used as a starting point for further assessment of traffic movements through the village. It was agreed that noise and emission levels should be explored if possible. Members of the public and councillors mentioned certain potholes and they were encouraged to report these via the Suffolk Highways reporting tool.

b. To consider the Review of Suffolk's Recommended Lorry Route Map – review completed

The results of the review were noted with disappointment and the Parish Council would now embark on process of compiling its own professional evidence to bring forward in the future (as per item A above).

c. Consultation process for Quiet Lane Scheme – Wittons Lane. The Clerk had delivered copies of the consultation document to all properties in Wittons Lane. The consultation would close on 22 August.

8. Planning

a. The following planning determinations were noted:

Ref	Location	Application
DC/22/03046	St Peter and St Paul Church, Green Street	Erection of toilet building on the north side of the churchyard

20.09 Cllr Chimes left the meeting. It was unanimously agreed to recommend refusal of this application due to the design being out of character and inappropriate to the location. The Council felt an internal provision would be more appropriate and sited the developments inside Wangford and Mendlesham churches as examples. 20.17 Cllr Chimes returned to the meeting.

b. There were no planning determinations to note.

c. Neighbourhood Development Plan – Cllr Marsh-Feiley reported the final documents and plans had been submitted to the consultant. The draft plan would now be reviewed and issued to the Planning Inspectorate.

d. Abbey Hill Meadow area – initial designs were presented. Cllr Marsh-Feiley suggested the drive to plot one would be in the ownership of the Parish Council but maintenance would be with the owner of the dwelling at plot one. It was suggested that the surface for this may be tarmac (or block paving) for at least the first six metres. Boundaries were being fenced and hedged as part of the development. If the telephone kiosk from the Denham Road was moved to the area, a sub metre would need to be provided by plot one to gain a power supply to illuminate the kiosk. The wildflower meadow would be a mix of grass and wildflower. It was thought the area would need mowing twice a year once it was established. The Clerk would seek an indication of legal costs for the conveyancing and transfer of the land to the Parish Council.

e. There were no other planning matters.

9. Finance and Governance

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Signed : Kath Farthing Chairman.

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a. The current financial position was reported at £24,512 (including £30 return of grant made to the Phoenix Group).

b. It was agreed to make the following payments:

Amount	Payee	Details	Transaction reference	Power
£572.00	S Foote	Clerk's salary August 2022	626951787	LGA 1972 S112
£430.80	HMRC	PAYE	93407210	LGA 1972 S112
£80.00	C Leeder	Grass cutting Community Orchard x 2 months	67648000	LGA 1972 S111
£15.75	S Foote	Clerk's expenses August 2022	166520106	LGA 1972 S111
£1012.00	Langton Brook	Neighbourhood Plan consultancy	876579694	Localism Act 2011
£21.60	Sword and Trowel	Payroll service	968691066	LGA 1972 S111
£t.b.a	Norfolk Pest Control	Wasp nest Community Orchard	Invoice still to be received, therefore, this payment was not processed.	
£409.00 incl VAT	Glasdon	Dog waste bins	87930268	LGA 1972 S111

c. The repayment in full of the Public Works Loan Board (street light project) was noted.

d. Additional bank signatories – it was agreed not to appoint any additional bank signatories.

e. Community Infrastructure Funds received directly by the Parish Council to date was noted as £3,412.25. Consideration of CIL expenditure would be an agenda item for the next meeting.

10. Correspondence

The following items of correspondence were noted:

Date	From	Subject
12.07.2022	Parishioner	Dog Waste Bins
13.07.2022	Hazel Dormer	Richard Bacon MP Statement - AD Plant Bressingham
19.07.2022	National Association of Local Councils	Consultation – Short Term Holiday Lets
It was agreed that the Parish Council did not know enough about this and would like to gauge opinion from consulting with parishioners through a future edition of the village voice magazine.		
22.07.2022	Mid Suffolk District Council	Mid Suffolk Local Walking and Cycling Infrastructure Plan
It was agreed to seek more information on this initiative and ask the relevant MSDC Officer to attend a meeting. It was also suggested that the Village Hall could explore cycle parking.		

11. Urgent matters and matters for information

None.

12. **Date of next meeting** was agreed at 7.30 pm on Thursday 1 September at Hoxne Playingfield Pavilion.

The Parish Council marked the passing of Mr Allen Burrige who had lived in Hoxne all 86 years of his life. A letter would be sent to Mr Burrige's family to pass on condolences and to acknowledge his contributions to village life.

The meeting was closed at 21.07.