

HOXNE PARISH COUNCIL

Minutes of meeting held at Hoxne Playingfield Pavilion on
Thursday 5 October 2023 at 19.30 hours

Present:

Cllrs Caroline Abbott, Paul Ellis Chris Parkin, Angus Herron, Bryn Lerwill, and Chris Parkin (Chairman). Also in attendance District Councillor Matthew Hicks (also representing Suffolk County Council) and Sarah Foote, Parish Clerk, and one member of the public observed the meeting.

1. Apologies

Apologies were received from Cllr Richard Kruszewski and accepted by the Council.

2. Declarations of Interests

Cllr Parkin, Herron, Lerwill and Ellis declared they were members of the garden club but did not feel they had a registerable interest in the application.

3. Public Forum

A member of the public confirmed that Suffolk Highways would remove the road narrowing sign by their property on Green Street.

Mid Suffolk District Council, Councillor Hicks –reported that a long term strategic vision survey was being carried out online as well as in person workshops to understand how the electorate wanted the council to develop over the forthcoming years. £800k Community Transport Fund available to develop sustainable transport links. Joint Local Plan has been signed off by the Planning Inspectorate.

Suffolk County Council, Councillor Hicks on behalf of Councillor Gould – reported on the county council budget and areas of over spend concern. National Grid plans for pylons from Norwich to Tilbury had been held to account; not enough consultation, impact on Waveney Valley, should consider offshore instead. Not acceptable scheme. Cllr Hicks encouraged all to respond to the A140 junction consultation.

4. The minutes of the meeting held on 7 September 2023 were approved and signed by the chairperson.

5. Matters arising from minutes of 7 September 2023 – none.

6. Co-option to the Parish Council

It was unanimously agreed to co-opt Alan Garnham to the Parish Council.

7. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/23/04575	Gissings Farm, South Green Road	Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of 2 No buildings for storage of crops and machinery (following demolition of existing)

It was unanimously agreed to recommend approval of this application.

DC/23/04268	Goldbrook Plants, Goldbrook	Works to Trees subject to Tree Preservation Order - Removal of deadwood and reduce crown of 1 No. Lime (T1) by approx. 1/3rd, Remove limbs of 1No. Ash (T2) that are growing near power lines, reduce crown of 1 No. Lime (T3) by 2m and remove deadwood. Remove deadwood of 1 No. Lime (T4), Remove deadwood and fallen tree hung up in crown from 1 No Lime (T5), Fell 1 No. Lime (T6), Reduce crown of 1 No. Lime (T7), by 2m and remove deadwood, Tip prune of limbs of 2 No. Oak (T8 and T12) that are growing towards power lines. Reduce Crown of 3 No. Lime (T9 - T11) by 2m and remove deadwood. Reduce 1 No. Oak (T13) to 2.5m leaving trunk as habitat monolith. Tip prune of limbs of 1 No. Sycamore (T14) that are growing towards power lines. All trees to be crown raised to 5.2m roadside and prune overhanging branches away from power lines.
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It was unanimously agreed there was no reasons to object to the works

b. The following planning determinations were noted:

Ref	Location	Application
DC/23/03401	Red House Lodge, Redhouse Farm Road	

c. Hoxne Neighbourhood Development Plan – final amendments were being made to the plan namely inserted photographs for landscapes and maps to support policies. It was understood the referendum may take place before the end of the year.

d. Planning enforcement

i. The erection of a wall at Abbey Hill was under investigation

ii. A resident had raised concerns about the operations and scale of development at the Nine Oaks, Green Street and it was agreed this would be referred to the District Council's Planning Enforcement team.

d. Other planning matters – none.

8. Highways

a. Suffolk Highways to consider traffic calming measures for B1118 – a meeting with the Highways Engineer was to be progressed to determine locations for data recorders to be placed.

b. It was noted that Suffolk County Council and Mid Suffolk District Council combined funding had been offered for the data recording as referenced above.

c. Traffic Consultants' Technical Report – the detailed analysis and summary report were noted. It was hoped to use the data to inform future traffic calming schemes. It was asked if the Suffolk County Council data recorded before the introduction of the Temporary Traffic Regulation Order (HGV restrictions) for Eye was actioned could be obtained.

d. Purchase and installation of village gateway signs – Suffolk County Council had recently confirmed that the gateways could be installed if conformed to DoT drawings which meant there would need to be some changes to the original design the Parish Council had approved; capital letters and the colour of the crest. An alternative would be to put the 'Hoxne' and crest element of the sign separately to the gateway 30 mph sign. It was agreed to pursue the options further with the Highways Engineer, particularly how to retain the colour crest aspect of the original design.

e. Purchase and installation of Low Street noticeboard – Cllr Lerwin confirmed that NRSWA certification was needed to be able to erect the noticeboard in the chosen location, highway land adjacent to the wall of the Swan PH. Alternative options were explored but it was agreed to keep with original plan and find a highways contractor to do the work which the Parish Council would fund.

9. Asset Management

a. Repairs to the Low Street shelter – no report available.

b. Land transfers – there was no update from the lawyer.

10. Finance and Governance

a. Receipt of the second instalment of Precept (£7,350) was noted.

b. The external audit report for the year ending 31 March 2023 was noted and accepted.

c. The council's current financial position was noted as £36,795.51 which included the year ending 31 March 2023 VAT reclaim of £834.49 and a CIL fund of £17,904.95.

d. It was agreed to make the following payments. Cllr Parkin abstained from the vote.

Amount	Payee	Details	Power
£603.80	S Foote	Clerk's salary October 2023	LGA 1972 S112
£151.00	HMRC	PAYE	LGA 1972 S112
£15.75	S Foote	Clerk's expenses October 2023	LGA 1972 S111
£660.00	Cole Easdon	Report - assess survey results and advice on any HGV increase	LGA 1972 S111
£252.00	PKF Littlejohn	Audit year ending 31 March 2023	LGA 1972 S111
£50.97	C Parkin	Reimbursement of purchase of bulbs for Low Street Green	LGA 1972 S111

e. The following grant requests were considered:

i. Hoxne Computer and Mobile Support Workshop sessions - it was unanimously agreed to make a grant payment of £175.00 subject to no other funding taking the initiative over the total project amount leaving a surplus.

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Signed : _____ Chairman.

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ii. Hoxne Garden and Social Club (Hoxne Produce and Craft Show) – it was agreed to make a payment of up to £90 for the hire of St Edmund's Hall for the 2024 show.

11. Correspondence

The following items of correspondence were noted:

Date	From	Subject
01.09.2023	Mid Suffolk District Council	Town and Parish Newsletter - October
12.09.2023	Suffolk Association of Local Councils	Getting to Grips for Nationally Significant Infrastructure Projects Information Event – 18 October 2023
12.09.2023	Stradbroke Parish Council	Initial submission to the consultation by Suffolk County Council on the TTRO in Eye
It was agreed to respond to explore the benefits of jointing working with neighbouring parish councils.		
19.09.2023	Mid Suffolk District Council	Suffolk Recycles autumn newsletter
20.09.2023	Mid Suffolk District Council	Publication of the Inspectors' Report on the Examination of the Babergh and Mid Suffolk Joint Local Plan
20.09.2023	Mid Suffolk District Council	Town and Parish Liaison Meeting – 19 October 2023
20.09.2023	Suffolk County Council	Public views sought over improvements to A140
25.09.2023	Suffolk Association of Local Councils	SALC Conference – 29 November 2023
27.09.2023	Mid Suffolk District Council	Dementia Friends

12. Urgent matters and matters for information

None

13. **Date of next meeting** – Thursday 2 November 2023 at St Edmund's Hall, Hoxne.

Cllr Abbott gave her apologies in advance of the meeting.

Meeting closed 20.49.