

**HOXNE PARISH COUNCIL**  
**Minutes of meeting held at Hoxne Playingfield Pavilion on**  
**Thursday 3 August 2023 at 19.30 hours**

**Present:**

Cllrs Caroline Abbott, Paul Ellis (Vice Chairman), Angus Herron, Bryn Lerwill, and Richard Kruszewski. Also in attendance Sarah Foote, Parish Clerk, and four members of the public observed the meeting.

Before the start of the meeting, the Council and members of the public stood to observe a minute's silence in memory of former long serving Chairman of the Parish Council, Edward O'Connor, who had recently passed away.

**1. Apologies**

Apologies were received from Cllr Parkin and accepted by the Council. District Councillor Hicks and County Councillor Gould had provided his apologies.

**2. Declarations of Interests**

None.

**3. Public Forum**

A member of the public spoke of his concerns about traffic on Green Street and the potential dangers of the traffic calming build out.

A member of the public provided information in relation to planning application DC/23/02477.

A member of the Hoxne Volunteer Group provided an update on their intentions for the Post Office Stores.

4. The minutes of the meeting held on 6 July 2023 were approved and signed by the chairperson.

5. Matters arising from minutes of 6 July 2023 – none which were not tabled on the agenda.

6. Co-option to the Parish Council

No applications had been received. It was noted that five vacancies remained on the Parish Council.

**7. Planning**

a. The following planning determinations were noted:

Ref	Location	Application
DC/23/02866	Red House Lodge, Redhouse Farm Road	Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of roof to cover existing muck storage facility for pig enterprise. Permission Refused.
DC/23/02196	Grasmere, Abbey Hill	Householder Application - Erection of two storey side extension (re-submission of withdrawn application DC/23/00879) – Planning Permission Granted

b. The following planning applications were considered:

Ref	Location	Application
DC/23/03401	Red House Lodge, Redhouse Farm Road	Full Planning Application - Erection of cover over existing muck pad.

It was unanimously agreed to recommend approval of the application

DC/23/02477	Birch Farm, Syleham Road	Full Planning Application - Erection of fenced enclosures and netted tunnel structures for the keeping and breeding of wildfowl (retention of)
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It was unanimously agreed to recommend approval of the application

DC/23/03276	Goldbrook House, Goldbrook	Notification of Works to Trees in a Conservation Area - Reduce 1 No. Alder (T1) by half, Pollard 1 No. Willow (T2) Tidy up boundary edge of 1 No. Hedge (H1)
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It was unanimously agreed there were no reasons to object to these works

c. Hoxne Neighbourhood Development Plan – it was noted that work was progressing to bring the plan forward to referendum



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d. There were no other planning matters.

## 8. Highways

a. Suffolk Highways measures for the B1118 – there was agreement between the Green Street Community Group and Councillors that the proposed measures fell short of what had been anticipated and did not address many of the concerns that had been expressed. It was agreed to arrange a further site meeting to directly express the concerns to the Highways Engineer. It was noted that Suffolk Police had been on Green Street carrying out some speed enforcement checks.

b. The Parish Council's position in support of speed limit policies in the village – correspondence from residents showed that there was support for a 30 mph speed limit on the Eye Road. It was agreed to seek more information from the Highways Engineer how to apply for a traffic regulation order for speed limit changes in several areas of the village – all of which had been detailed in a paper supplied to council.

c. Locations for the operation of Vehicle Activated Sign – it was agreed to ascertain if the VAS could be placed at the start of 30 mph zones or if it had to be sited within the zone. It was agreed that Watermill Lane entrance could be a suitable additional site.

d. Suffolk Highways Community Self Help Scheme – the details of this scheme were noted, but it was agreed not to progress an application.

## 9. Community Infrastructure Levy

a. A report from the Community Infrastructure Levy Working Group was provided by Cllr Lerwill.

The Group had met and had discussed the concept of village entrance schemes and looked at examples which could work on narrow verges. It was agreed to proceed with the installation of two village entry signs (with a yellow background) on the B1118 approaching Hoxne from Oakley where the existing 30 mph signs are. Cllr Lerwin would seek quotes for the supply of the entry signs and the Clerk would apply for the relevant licences and ask Suffolk Highways to provide a quotation for the installation. A discussion took place on the relocation of the Denham Road phone kiosk to the wildflower meadow land at Abbey Hill (land to be transferred to the Parish Council on completion of housing development) and it was noted there was no commitment to use CIL funding for this.

b. Items of expenditure from the CIL – in addition to the above, the Working Group would continue to consider other items of expenditure in line with the community priorities which were ascertained through the CIL Community Survey earlier in the year.

## 10. Asset Management

a. Purchase and Installation of Noticeboards – correspondence had been received from the Hoxne Volunteer Group about the possibility of a future noticeboard being installed on the wall of the Post Office Stores via a joint funding project. Council considered this concept but agreed to proceed with the previous decision to place a free standing noticeboard on the opposite side of the road and to use £1500 of CIL funds for this expenditure.

b. Land transfer at Abbey Hill development – no update was available.

c. Land transfer (bequest) to the Parish Council (confidential item) – in confidential session, Council agreed to proceed with Local Authority, Environmental, Water and Drainage, and Chancel searches for the land at a cost of £595.80.

## 11. Finance and Governance

a. The council's current financial position was noted as £32,115.38 which included a CIL fund of £17,904.95.

b. It was agreed to make the following payments:

Amount	Payee	Details	Power
£603.80	S Foote	Clerk's salary August 2023	LGA 1972 S112
£151.00	HMRC	PAYE	LGA 1972 S112
£115.65	S Foote	Clerks expenses August 2023	LGA 1972 S111

## 12. Correspondence

The following items of correspondence were noted:

Date	From	Subject
29.07.2023	River Waveney Trust	New Strategy
It was agreed to promote the above strategy via the next issue of the Village Voice.		
26.07.2023	Mid Suffolk District Council	Community Infrastructure Levy (CIL) Parish Briefings

## 13. Urgent matters and matters for information

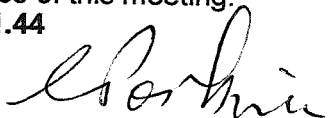
None

14. **Date of next meeting** – Thursday 7 September 2023 at Hoxne Playingfield Pavilion. Cllr Ellis gave his apologies in advance of this meeting.

**Meeting closed 21.44**

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Signed : \_\_\_\_\_



Chairman.