

HOXNE PARISH COUNCIL

Minutes of the Annual General Meeting held at Hoxne Playingfield Pavilion on
Tuesday 16 May 2023 at 19.30 hours

Present:

Cllrs Paul Ellis, Richard Kruszewski, Bryn Lerwill, and Chris Parkin. Also in attendance Sarah Foote, Parish Clerk. Four members of the public observed the meeting.

Immediately before the meeting, a forum had been held with the Police and Crime Commissioner, County Councillor Peter Gould and Suffolk Highways Engineer to discuss speed enforcement matters in the village.

1. Election of Chairman

It was unanimously agreed to elect Councillor Chris Parkin as Chairman. Cllr Parkin duly signed the declaration of acceptance of office.

2. Apologies

None

3. Declarations of Interests

There were none. It was noted that all councillors were in the process of completing and submitting their register of interests and confirmation was awaited from Mid Suffolk District Council in order for this to be achieved.

4. Co-option to the Parish Council

It was noted that following the 4 May local council elections, seven seats remained vacant on the Parish Council and the council would duly try to co-op to these positions.

5. Appointment of Vice Chairman

Cllr Paul Ellis was unanimously appointed to this position.

6. Appointments

The following appointments were unanimously agreed:

- Responsible Financial Officer

Sarah Foote

- Bank Signatories

Richard Kruszewski and Bryn Lerwill. As an interim measure, it was agreed that Mr Simon Wilby would be able to authorise payments on behalf of the council.

- Planning Committee

Cllrs Parkin, Kruszewski, Lerwill and Ellis and Mr Rob Marsh-Feiley.

Community Infrastructure Levy Working Group

Chris Parkin, Bryn Lerwill, Kath Farthing and Gill Carter

- St Edmund's Hall Representative (Trustee of St Edmund's Hall)

Bryn Lerwill

- Hoxne Playing Field Management Committee Representative (Trustee of the Playingfield)

Paul Ellis

- Vehicle Activated Sign Co-ordinator

Richard Kruszewski with assistance from Mr Alan Garnham. Data would be downloaded and compiled by another parishioner.

- Village Voice Correspondent

Sarah Foote and Cllr Parkin

The following three appointments were deferred:

- Suffolk Association of Local Councils Representative

- Footpaths' Co-ordinator

- Suffolk Tree Warden Network

7. Public Forum

Mike Barton from Hoxne Volunteer Group provided a report on the Hoxne Post Office Stores – Community ownership progress. The recent survey had been successful with nearly 500 responses. Printing costs for this survey would be, as previously agreed, be covered by Parish Council. The next public meeting would be on 31 May at St Edmund's Hall. An expression of interest for government funding had been submitted.

Structural survey and independent valuation had been completed.

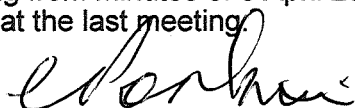
There were no other public comments.

8. The minutes of the meeting held on 6 April 2023 were approved and signed by the chairman.

9. Matters arising from minutes of 6 April 2023 – the clerk brought the new council up to date on some matters agreed at the last meeting.

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Signed :



Chairman.

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10. Planning

a. The following planning applications were considered:

Ref	Location	Application
DC/23/02004	Land South of, Green Street	Erection of a domestic outbuilding providing covered car parking with office over (to serve dwelling allowed under appeal decision APP/W3520/W/21/3269886)(amended scheme, re-submission of DC/22/03813)

It was unanimously agreed to recommend approval of this application.

11. Community Infrastructure Levy

a. The minutes of the last meeting were noted. 72 responses had been received to the recent questionnaire.

b. Items of expenditure the Working Group were currently considering were; Community Transport, once a week service to Diss or Harleston. Improved entrances to village i.e. 'Welcome to Hoxne' signage and gateways on both Eye Road and Green Street. Improve footpath signage was also considered but it was noted that this was a statutory duty of the county council.

12. Finance and Governance

a. The current financial position was reported at £37,238 (including the second instalment of precept (£7350) received on 11 April) and within this total there was £17,904 of CIL funds. This CIL funded included the latest payment of £5309.19 received on 17 April.

b. It was agreed to make the following payments:

Amount	Payee	Details	Power
£45.00	St Edmund's Hall	Meeting Room Hire	LGA 1972 S112
£620.88	Mid Suffolk District Council	Garage rental – annual payment	LGA 1972 S111

13. Urgent matters and matters for information

Footpath signs needed to be reported on the Suffolk Highways portal for repair.

14. Date of next meeting – was noted as Thursday 8 June 2023 at Hoxne Playingfield Pavilion.

Meeting closed 21.10.

