

# HOXNE PARISH COUNCIL

Councillors are summoned to attend a meeting of Hoxne Parish Council on THURSDAY 1 NOVEMBER 2018 at St Edmund's Hall, Hoxne at 19.30. Public and Press are welcome to attend.

## AGENDA

### 1. Apologies

### 2. Order of Business

Councillors and members of the public to be reminded that in the interests of openness and transparency, that the law permits persons to film, record, photograph or use social media in order to report the proceedings of a meeting.

**3. To receive declarations of pecuniary and non-pecuniary interests** and consider requests for dispensations. Councillors to be reminded of the requirement for them to individually update their Registers of Interests as appropriate

### 4. PUBLIC FORUM

#### a. To receive reports from

- Suffolk County Councillor, Cllr G McGregor
- Mid Suffolk District Councillor, Cllr E Gibson-Harries

#### b. An opportunity for the public to make comments

### 5. To consider confirming the minutes of the meeting held on 4 October 2018

### 6. Matters arising from minutes for 4 October 2018

**7. Co-option to the Parish Council** - to consider applications for co-option for the Council.

### 8. Planning

a. To consider the planning applications detailed below:

Ref	Location	Details
DC/18/04484	Up Top, Low Street	Erection of a single storey rear extension and addition of patio area.
DC/18/04644	65 Goldbrook	Conversion of garage to an annexe. Erection of a new single garage.

b. To note any planning determinations.

c. Any other planning matters.

### 9. Village Sign (Working Group members will be invited to join the meeting for this agenda item)

a. To consider comments from Working Party on revised design for proposed village sign and agree design for production.

b. To approve any additional costs for revised design

c. To note manufacture timeline.

d. Any other matters relating to the installation of the village sign (Working Group members will withdraw from meeting)

d. To give initial consideration to the replacement of the Goldbrook location sign with a commemorative sign for 2019 anniversary.

### 10. Street Cleaning

a. To note appointment of Street Caretaker from 1 September 2018

b. To consider the purchase of additional equipment

### 11. Highways

a. To consider location for erection of Vehicle Activated Sign post in Low Street

b. To consider any further sites where VAS could be deployed and make application for Suffolk Highways for assessment.

### 12. Housing Needs

a. To note schedule of costs received from Community Action Suffolk

b. To note list of rural exception sites developed by Hastoe Housing and agree to visit as appropriate.

c. To form Working Group to explore Housing Needs Survey and further dialogue with Housing Enablers.

### 13. Correspondence

To note the following correspondence previously circulated for information:

Received	From	Subject
08.10.18	Mid Suffolk District Council	Election costs May 2019
11.10.18	Police and Crime Commissioner	October 2018 Update
23.10.18	Mid Suffolk District Council	Publication of Independent Examiners Report on Reg 16 Submission version of the Stradbroke Neighbourhood Plan
23.10.18	St Edmund's Hall Management committee	Hall Hire charges
24.10.18	Mid Suffolk District Council	Homes Strategy 2019- 2024 and the Homelessness Reduction Strategy 2019 - 2024 consultations (Friday 26 <sup>th</sup> October – midday Friday 7 December)

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24.10.18	Mid Suffolk District Council	Letter to confirm S106 offer to St Edmunds Hall – for information only
25.10.18	Suffolk Association of Local Councils	Community Organising – new training course 24 November

## 14. Financial matters

a. To note the current **financial statement**.

b. **Payments:** To consider making payments as detailed:

Amount	Payee	Details
£540.36 less HMRC	S Foote	Clerk's salary November 2018
£15.75	S Foote	Clerk's expenses November 2018
£480 less HMRC	R Williams	Street Caretaker Salary September/October/November 2018
£t.b.c.	Royal British Legion	Poppy Wreath
£9.00	Anglia Book Keeping	Payroll months 5 and 6

15 **Reports:** To receive reports from –

- Brakey Wood and Footpaths
- Hoxne Playingfield
- St Edmund's Hall
- Vehicle Activated Sign

16. **Matters of report by individual Councillors**

17 . **Urgent matters and matters for information**

Signed: Sarah Foote

Dated: 26 October 2018